

THE COOL BLOCK

INFORMATION MEETING AGENDA



NOTE: See the detailed meeting facilitation script to learn how to conduct each agenda step, at “How to Facilitate a Cool Block Information Meeting in Your Home” in Chapter 8 of [The Cool Block](#) book.

	PURPOSE	TIME
1.	Social Time	10 minutes
2.	Welcome and purpose (Show new Cool Block video as you complete this step)	5 minutes
3.	Review agenda	4 minutes
4.	Neighbors introduce themselves (4 th question has changed) <ul style="list-style-type: none"> - What is your name? - Where do you live? - How long have you lived there? - What motivated you to attend the meeting? 	15 minutes
5.	Cool Block Vision Exercise <i>(Use document provided)</i>	45 minutes
6.	How the Program Works <i>(Use handout provided)</i>	15 minutes
7.	Q&A	15 minutes
8.	Invitation - Join the Cool Block Team	10 minutes
9.	Meeting Close	3 minutes
	Meeting Logistics for Team Formation	
	Social Time	

Total Time: 2 hours