

# THE COOL BLOCK

## TOPIC MEETING -- TYPICAL AGENDA

Suggestion: offer light refreshments

PURPOSE	TIME
Inspirational Start (include Restatement of Team Purpose)	5 minutes
Share actions taken <ul style="list-style-type: none"> <li>- Before meeting, each household goes to website to report achievements for completed actions on previous topic, and prepare Action Results report to share at the meeting</li> </ul>	25 minutes
Share action plans <ul style="list-style-type: none"> <li>- Before meeting, each household goes to website to plan the current topic – assess, review and choose actions, and prepare Action Plan report to share at the meeting</li> </ul>	30 minutes
Prepare team for the next topic	20 minutes
Check in on team performance	10 minutes
Set up support calls	5 minutes
Review next steps	5 minutes
Acknowledge team’s accomplishments	10 minutes

**Total Time: 1.5 to 2 hours**

Each Topic Meeting includes a Pre-Meeting Preparation, and a customized *Meeting Script*.  
For details, see *The Cool Block* book: (Page numbers apply to print and PDF versions)

- Topic 1: [Cool Lifestyle](#): Chapter 10, page 158
- Topic 2: [Cool Home and Cool Wheels](#): Chapter 11, page 193
- Topic 3: [Water Stewardship](#): Chapter 12, page 247
- Topic 4: [Energy-Resilient Home](#): Chapter 13, page 285
- Topic 5: [Disaster-Resilient House and Block](#): Chapter 14, page 333
- Topic 6: [Safe, Healthy and Green Block](#): Chapter 15, page 379
- Topic 7: [Resourceful and Community-Rich Block](#): Chapter 16, page 423
- Topic 8: [Cool City](#): Chapter 17, page 461

